HOW TO MAKE A PAYMENT THROUGH THE LPU STUDENT PORTAL

STEP 1:
To access the LPU Student Portal follow the link: https://lpu.empower-xl.com/fusebox.cfm or scan the code

STEP 2:
Log in with your User ID and Password

STEP 3:
Select the "Financial Services" tab

STEP 4:
Under Financial Services, select "Estimated Tuition Worksheet"

STEP 5:
The Estimated Tuition Worksheet will appear, and you will have the option at the bottom of the page to make a payment. Under "Payment Type" select "Credit Card".

STEP 6:
The amount that will appear in the "Amount to Pay" box is the balance due after Financial Aid is applied. You can change this to the amount you would like to pay

STEP 7:
Select "Submit Payment"

STEP 8:
Click "Next"

STEP 9:
Enter the credit card number, expiration date and CVV code

STEP 10:
Enter the Billing information of the credit card being used. The first name, last name, zip code, address, city, and state must match the credit card information. Enter the email address where you want the receipt to be sent.

STEP 11:
Select "Pay Now"

STEP 12:
Once you have selected "Pay Now", you must select "Must Click to Finish" in order to complete the transaction and have the payment posted to your account..
If you do not click "Must Click to Finish" your card will be charged but the payment will not automatically post to your student account.

STEP 13:
Once you have successfully made the payment, a message will appear, indicating the payment has been posted to the student's account.